

**CITY OF IOWA COLONY, TEXAS**

**PUBLIC WORKS CREW LEADER**

**PUBLIC WORKS DEPARTMENT**

Grade: 11

FLSA: Non-Exempt

Hourly Rate (Starting): \$18.56 / \$38,604.80

Emergency Operations Classification: Tier 1 Essential

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**JOB SUMMARY**

- Under the general supervision of the Foreman
- Oversees Street Crew
- Operates various hand tools, power tools, light equipment, and vehicles to accomplish assigned work
- Performs manual labor tasks
- Performs other job duties as assigned

**EXAMPLES OF ESSENTIAL FUNCTIONS**

- Skillfully and safely operates hand tools, axes, air compressors, jackhammers, cutting torch and various weight hammers, lawn mowers, chain saws, woodchipper, and tractors
- Performs manual labor for street, drainage, and traffic maintenance, operation, and construction.
- Prepares streets and roadways for paving, hauls, processes, and compacts road materials.
- Performs milling and paving of streets.
- Repairs damaged sidewalks and curbs; patches potholes in roadways.
- Trims trees and/or shrubbery obstructing.
- Cleans all infrastructure in the right-of-way of debris.
- Installs and repairs street signs, traffic signs, and/or other types of signs for City departments.
- Responsible for the safe operation of vehicles and equipment including washing, servicing, and reporting any defects to a supervisor · Must be able to follow written and oral directions

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- Must be able to produce hand-written, legible reports
- Carries up to 100 pounds and pulls, pushes, or drags up to 150 pounds of repair equipment and material
- Climbs, crawls, kneels, squats, stoops, and bends freely when performing repairs
- Sits or stands for extended periods of time
- Hear clearly when working around equipment and in traffic, using safety equipment and precautions
- Work indoors and outdoors in extreme temperatures including heat, cold, temperature swings, and inclement weather
- Some exposure to dust, fumes, and loud noises, using proper safety precautions
- Work in confined spaces
- Walk long distances (approx. 5 miles)

**MARGINAL FUNCTIONS**

- Subject to after-hour call out for emergency situations
- Drives and operates various pieces of equipment such as cars, trucks, and tractors
- May assist in performing water meter reading functions
- May assist or participate in animal control officer duties
- Mandatory drug screening (pre-employment and random during employment)
- Provide services to the general public when emergency conditions warrant it, either in preparation for, or as a reaction to, one or more disastrous events such as: a civil disturbance, hurricane, tornado, earthquake, flood, ice storm, fire, or other disasters which threaten the safety of the citizens

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(Note: The examples of essential functions as listed in this class specification are not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning specific duties not listed herein if such functions are a logical assignment to the position.)

**MINIMUM REQUIREMENTS**

**A. Training and Experience:**

- High school diploma or equivalent required.
- Valid Texas Driver's License with acceptable driving record required.
- Two (2) years' experience operating heavy equipment or performing street, drainage, or traffic maintenance work is preferred.
- Commercial Driver's License (CDL) required within (12) months of employment.

Note: Any combination of related education, experience, certifications and licenses that will result in a candidate successfully performing the essential functions of the job will be considered.

**B. Physical Demands and Working Conditions:**

- Physical requirements include lifting up to 85 pounds occasionally. Subject to vision and hearing constantly; standing, walking, pushing/pulling, reaching, handling, balancing, talking and foot controls frequently; sitting, lifting, carrying, fine dexterity, kneeling, twisting and climbing occasionally; crouching, crawling and bending rarely.
- Working conditions involve exposure to variable and/or extreme weather conditions, dust, dirt, heavy equipment, vehicle traffic, hot asphalt, hazardous

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chemicals/materials, and infectious diseases is involved. Utilizes personal protective equipment as required. Safety Sensitive Position.

**VISION:** Has distant visual acuity of at least 20/40 (Snellen) in each eye without corrective lenses or visual acuity separately corrected to 20/40 (Snellen) or better with corrective lenses, distant binocular acuity of at least 20/40 (Snellen) in both eyes with or without corrective lenses, fields of at least 70 degrees in the horizontal Meridian in each eye, and the ability to recognize the colors of traffic devices showing the standard red, green and yellow.

**HEARING:** First perceived a forced whispered voice in the better ear at not less than 5 feet with or without the use of a hearing aid or, if tested by use of an audiometric device, does not have an average hearing loss in the better ear greater than 40 decibels at 500Hz, 1, 000Hz and 2,000Hz with or without a hearing aid when audiometric device is calibrated to American National Standard Z24.5 – 1951.

**LEGAL NOTIFICATION**

Any applicant receiving a bona fide job offer for this position will be required to undergo and pass a pre-employment physical examination, illegal drug screening and criminal background check prior to employment. This is a safety-sensitive position and is subject to random drug screening.

All positions at the City of Iowa Colony require documentation of employment eligibility in accordance with Federal employment law.

Communication skills in English are required for some specific assignments based upon job-related needs for communication with the general public and/or co-workers. Bilingual skills (Spanish/English) are encouraged, but not required.

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**ACKNOWLEDGEMENT**

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Manvel. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Signature/Approval:

\_\_\_\_\_  
*Employee*

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Immediate Supervisor*

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Department Director or City Manager*

\_\_\_\_\_  
Date