

Signs That Require Permits

Monument Sign - Freestanding sign, generally has a low profile in a rectangular shape. Typically, the base of the sign structure is on the ground or a max of 6 inches above the lowest point of ground adjacent to the sign.

- The effective sign area shall cover no more than 60% of the total sign area.
- Initial placement, relocation, or any alteration of the size or shape of sign will require a permit
- Size for residential zones – Maximum area of 36 square feet
- Size for non-residential zones – Maximum area of 60 square feet
- Size for non-residential zones with frontage on SH 288 – Maximum area of 96 square feet
- Maximum Height in residential zones – 4 feet
- Maximum Height in non-residential zones – 6 feet
- Maximum Height in non-residential zones with frontage on SH 288 – 8 feet
- 1 sign per 500 feet of street frontage (residential)
- 2 signs per 250 feet of street frontage (non-residential)
- Monument sign permits are good for 180 days

Flagpoles – Non-residential initial placement requires permit.

- Non-residential use – maximum height of 50 ft.

Electronic Signs – Non-residential use initial placement requires permit.

- Only allowed on freestanding monument on premises only
- Non-residential use may not exceed 2/3 of the total effective area and may not exceed the total effective area allowed for monument signs depending on location.
- No maximum number for signs in non-residential zones with SH 288 frontage

Wind Device Sign - is any banner, pennant, balloon, or similar sign made of cloth, canvas, plastic, or other flexible material, with or without a frame or other supporting structure, that moves or is designed or intended to move or blow in the wind.

- Initial placement in non-residential use sites will need a permit.
- No maximum number, however, limited by building location size.
- Non-residential zoned permits may not exceed 28 consecutive days in a year or 2 periods of 14 days in a calendar year.

Banner Sign – Non-residential use initial placement needs a permit

- In-use buildings maximum height is no higher than the roofline or parapet walls
- Vacant Buildings maximum height is 10 feet

Wall Signs – Sign wholly affixed to exterior wall or window of any building. Signs on permanent awnings attached to buildings are classified as Wall Signs.

- Initial placement, relocation, replace or altering the size or shape will require permit
- Size permissible – Buildings in residential areas 1% of the area of the location wall
 - Buildings in non-residential areas 15% of area of the location wall or 300 square feet, whichever is less.
 - Accessory buildings in non-residential uses 5% of the area of the location wall or 100 square feet, whichever is less.
- No maximum number of signs – limited by maximum area

- Permit is good for 180 days

Balloon Sign – Non-residential – initial placement (permit not required for up to 3 balloon signs less than 24 inches in diameter displayed for less than 3 days).

- Permit may not exceed 28 consecutive days in 1 calendar year or 2 periods of 14 days in a calendar year

Temporary Freestanding Sign – Freestanding sign located on a property temporarily. Can be classified as either Temporary Freestanding Sign or Temporary Freestanding Special Activity Sign. Temporary Signs have 2-year maximum time limit.

- **Temporary Freestanding Sign** Maximum Effective Area – 32 Sq. Ft.
 - Max height 8 Ft. 6 In.
 - 1 Sign per 500 feet of street frontage (residential)
 - 1 Sign for first 125 feet of frontage and 1 sign per each add. 250 feet of street frontage (non-residential)
 - Can be displayed for 75 days, you can get a renewal before the 75 days is up.
- **Temporary Freestanding Special Activity signs** include:
 - Temporary Special Events Signs
 - Size 16 Sq. Ft. – Max Ht. 8 Ft. 6In.
 - Must be removed immediately after the event
 - Temporary Farm Products Signs
 - Size 20 Sq. Ft. – Max Ht. 6 Ft.
 - Can be displayed for 60 days (renewal on case-by-case basis)
 - Temporary Business Occupation Signs
 - Size 32 Sq. Ft. – Max Ht. 8 Ft. 6 In.
 - Cannot be displayed for more than 90 days
 - Temporary Construction Signs
 - Size 24 Sq. Ft. – Max Ht. 8 Ft.
 - Must be removed by the time a permanent sign is created.
- **Temporary Freestanding Special Activity Signs Maximum Number of Signs**
 - 1 Sign per 500 feet of street frontage (residential)
 - 1 Sign for the first 125 feet of frontage and 1 sign per each add. 125 feet of street frontage (non-residential)
 - 1 Sign per 250 feet of street frontage on sites with frontage on SH 288
- Initial placement, relocation, or alter the size or shape needs a permit
- Permit is good for 180 days after issuance.