



## MOBILE FOOD UNIT INFORMATION PACKET

**TFER 228.2(85) Mobile Food Unit (MFU)** - A vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily movable (including, but not limited to, trailers and push carts) and used to store, prepare, display, serve, or sell food. Mobile units must completely retain their mobility at all times. A Mobile Food Unit does not mean a stand or a booth.

- Application and payment for a Mobile Food Unit License *must first* be processed at the Permit Office. Once permit has been reviewed and approved you will receive a call to schedule an appointment for inspection with the Fire Marshal's Office.

**Permit Department**  
**12003 Iowa Colony Blvd.**  
**Iowa Colony, TX 77583**  
**Phone: 281-369-2471**  
**Fax: 281-369-0005**  
**[www.iowacolonytx.gov](http://www.iowacolonytx.gov)**

### *Application and Inspection Requirement Information*

- Mobile Food Unit License Application and Fee paid to Permits Office
- Valid Texas Driver's License must be provided for the Mobile Unit Driver
- Valid Insurance showing proof that the Mobile Unit Driver is covered
- Proof of Commissary
- Proof of current registration-(Mobile Unit/Trailer)
- Readable VIN(Vehicle Identification Number) on Vehicle that matches registration

**Mobile Units must be inspected by a Iowa Colony Fire Marshal: Please call the Permit Office to make an appointment for inspection at 281-369-2471.**

Submittal of all paperwork must be done prior to Inspection. Once the Mobile Food Unit has passed requisite inspections, a license will be issued to the unit; which will expire 365 days from the date of issuance.



## Mobile Food Unit Inspection Criteria

### Health Safety

- Working Head Lights, Tail Lights and Brake Lights
- Working Horn
- Readable VIN number on Vehicle that matches Vehicle Registration.
- Current Trailer registration if applicable
- Working cold hold coolers - (if applicable) Cold food 41°F (5°C) or less
- Working hot hold areas - (if applicable) Hot food 135 F (57.2 C) or greater
- Manual Ware-washing; 3-compartment sink requirements: wash, rinse, and sanitize
- At least one hand-washing station set up correctly with soap and paper towels with hot water available
- Single-service articles only for use by the consumer
- Backup Thermometers in cold hold coolers and/or freezer
- Employees must wear hair restraint - {ex; hats hairnets}
- Employees must wear gloves while handling “Ready to Eat Food Items”
- Menu of all food items to be sold
- Business name, printed, permanently affixed and prominently displayed upon at least two (2) sides of such unit, in letters not less than three(3) inches in height. *If the vendor is not a drivable Mobile Food Unit, then a banner or sign attached will be acceptable.*

### Fire Safety

- A proper, tagged Fire Suppression System is required for a Mobile Food Unit when food cooking equipment is present, and must meet the specific needs of each Mobile Food Unit.
- Portable, currently inspected fire extinguisher(s) must be properly mounted, and of the proper type and size – A Type-K extinguisher is required to be mounted towards the door. A Type 3-A:40-B:C; is required when cooking equipment is present, which should be mounted towards the door. If both types are required, they should be installed in a manner which will prevent confusion between the two during an emergency.
- Minimum 16” between any fryer and surface flames.
- LP/Propane cylinder properly secured, stored away from trash, and not kept in the passenger area.
- Proper hose to pipe LP/Propane gas.
- No Smoking sign posted.
- Extension cords used properly.
- Trash free from flammables.

\*Please contact the Fire Marshal’s Office about the Fire Suppression system requirements, or for any other questions related to fire safety at **281-369-2471\***



## **MOBILE FOOD UNIT OPERATING GUIDELINES**

**\* A copy of the City Ordinance are included in the back pages of this packet for informational purposes\***

- Per the Texas Food Establishment Rules (TFER), a mobile food unit must remain readily movable, as defined in Sec. 228.221 (a) (3). Food Trucks and Trailer Units are not meant to be permanent fixtures, and must retain their ability to be readily moved at all times. Trailer units requiring a vehicle for transportation, will require the vehicle to be available and present at the location where the unit is operating; and all appropriate transportation equipment should remain available and ready for use at all times.

*Temporary Event Permits may be applied for at the Permits Office, and are approved by the City Council – and a fee may apply.*



**CITY OF  
IOWA  
COLONY**

## Permits Division

City of Iowa Colony  
12003 Iowa Colony Blvd.  
Iowa Colony, TX 77583  
Phone: 281-369-2471 | Fax: 281-369-0005  
**iowacolonytx.gov**

License # \_\_\_\_\_

# Mobile Food Unit License Application

**Business Name:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

### Owner Information:

Name: \_\_\_\_\_ Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ TDL# \_\_\_\_\_

### Vehicle Information:

Please check one: Hitched Trailer \_\_\_\_ Push cart \_\_\_\_ Motorized mobile unit \_\_\_\_

Make: \_\_\_\_\_ Serial/ VIN #: \_\_\_\_\_

Model: \_\_\_\_\_ License Plate #: \_\_\_\_\_

Address where the unit will be stationed when not in use: \_\_\_\_\_

### Operator's Information: (if different from owner listed above)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ TDL# \_\_\_\_\_

### Central Preparation Facility /Commissary

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Please read and answer questions below by placing a check next to the appropriate answer.**

Will you be selling pre-packaged foods only? YES \_\_\_\_ NO \_\_\_\_

Will you be utilizing propane to cook, prepare, or keep foods warm? YES \_\_\_\_ NO \_\_\_\_

Do you have a fire suppression system installed in your mobile food unit? YES \_\_\_\_ NO \_\_\_\_

**\*You must pass all required inspections to receive your Mobile Unit License registration and operate in the City of Iowa Colony. Please contact the Permit Office at 281-369-2471 to schedule your inspections.**

**All required documentation listed on page 2 must be turned in at time of inspection.**

### FEE SCHEDULE

Mobile Food Unit -\$250.00 ☐  
Temporary Food Permit -\$50.00 (3 consecutive days) ☐  
1st Re-Inspection Fee \$50.00  
2nd Re-Inspection Fee- \$100.00  
3rd Re-Inspection Fee \$150.00  
Subsequent re-inspection fee will increase- \$50.00

Please mark regular or temporary permit when filling this form out!

Revised 06/08/2021