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STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF IOWA COLONY

BE IT REMEMBERED ON THIS, the 19th day of April, 2021, the City Council of the City of Iowa Colony, Texas, held a Work Session at 6:00 P.M. and a Public Meeting at 7:00 P.M. via teleconference/videoconference, there being present and in attendance the following members to wit:

Mayor Michael Byrum-Bratsen
Councilwoman Sydney Hargroder
Councilwoman Arnetta Murray
Councilwoman Robin Bradbery
Councilwoman Kacy Smajstrla

And Councilman Chad Wilsey being absent, constituting a quorum at which time the following business was transacted.

WORKSESSION- 6:00 P.M.

1. Mayor Byrum-Bratsen called the work session to order at 6:00 P.M.
2. Discussion of proposed rules of procedure. Ron Cox discussed with City Council the rules of procedure.
3. Mayor Byrum-Bratsen adjourned the work session at 7:00 P.M.

REGULAR MEETING – 7:00 P.M.

1. Mayor Byrum-Bratsen called the meeting to order at 7:05 P.M.
2. Pledge of Allegiance and Texas Pledge were recited.
3. **PUBLIC HEARING**
 - Hold a public hearing on amending the Zoning Ordinance for businesses in food trucks and other mobile units. Mayor Byrum-Bratsen opened the public hearing at 7:06 P.M. No comments from the public. Mayor Byrum-Bratsen closed the public hearing at 8:34 P.M.
 - Hold a public hearing on amending the Unified Development Code on regulations and procedures under those ordinances for the City Council, Building Code Board of Adjustments and Appeals, Zoning Board of Adjustments, Planning and Zoning

Commission, and other boards and commissions. Mayor Byrum-Bratsen opened the public hearing at 7:07 P.M. No comments from the public. The public hearing was kept open.

4. Citizens Comments and Presentations.

"An opportunity for the public to address City Council on agenda items or concerns not on the agenda. To comply with the Texas Open Meetings Act, this period is not for question and answer. Those wishing to speak must identify themselves and observe a three-minute time limit."

- Russell Dillinger stated that he wanted to put up an RV cover but the setback off his side fence is not in compliance with city regulations. He mentioned options including a variance. Ron told him to call the City Secretary and she would direct him to the correct person.
- Brazoria County ESD No. 3 Interim Executive Director Jeff Braun-State of the ESD and Fire Station. Mr. Braun introduced himself and presented the fire department report. He also mentioned highlights of events happening within the fire department. Mayor commented on his appreciation regarding the changes brought to the ESD.

5. Mayor's comments or reports.

- City Hall will be closed for San Jacinto Day.
- This will be the last virtual meeting. The next meeting will be held in person at City Hall.
- Vaccinations are available to everyone now.
- City Hall will be a polling place on Election Day.

6. Council comments or reports.

- Councilwoman Hargroder-Thanked Jeff Braun for his presentation and appreciated his positive impacts on the board.
- Councilwoman Murray-Thanked Mr. Braun. She also thanked Ron for giving information regarding signage. Attended the TML Region 14 meeting. She spoke to Texas Legislators on April 9th about redistricting.
- Councilwoman Bradbery- No Comments
- Councilwoman Smajstrla- Reminded everyone to vote.
- Councilman Wilsey- Absent

7. Staff Reports.

- A. City Manager- had a discussion with the Manvel/Iowa Colony Lions Club regarding a dedication and opening of the ball fields. We are looking into redistricting folks, we need to get the process started soon.
- B. City Engineer- Land Tejas has approved the construction of the three traffic signals on Meridiana on the west side of SH 288.
- C. Police Department- May 9th -15th is National Police Week.
- D. Building Official/Fire Marshal- Has issued several citations on various ordinances.
- E. City Secretary- City Hall is a polling place on election day only. Nearest place for early voting is the Manvel Annex building on Highway 6. There is a list for early voting locations and Election day locations on the website as well as on the notice board out front of city hall.
- F. Senior Accountant
- G. Public Works

8. Consideration and possible action to accept the 2020 Annual Audit Report. Patrick Simmons, Auditor for Whitley Penn presented a power point. Councilwoman Bradbery made a motion to accept the 2020 annual audit. Seconded by Councilwoman Smajstrla. Approved unanimously.

9. Consideration and possible action regarding the COVID-19 emergency. Councilwoman Smajstrla made a motion to discuss the COVID-19 Emergency. Seconded by Councilwoman Murray. Chief Bell presented the report of current cases in the city since COVID started is 1,033 total cases, 9 deaths, and 14 probable positive tests. Currently still social distancing and the city will begin to discuss other protocols that we can eliminate. Mayor stated he will talk about ending the declaration coming up. The report was approved unanimously.

10. Consideration and possible action to approve a variance from engineering certification for a pole barn to be located at 4110 Cedar Rapids Parkway. Councilwoman Hargroder made a motion to approve the variance in accordance with the letter of recommendation from the City Engineer. Seconded by Councilwoman Bradbery. Dinh Ho, City Engineer gave a background on the meeting with Ms. Flores regarding the construction of the pole barn. Ms. Flores expressed her appreciation for all the staff's work on this. Approved unanimously with five ayes.

11. Consideration and possible action to approve the establishment of a Minority Relations Committee for the City of Iowa Colony. After much discussion regarding the name of the committee, Councilwoman Hargroder made a motion to approve the establishment of the committee and change the name to the Diversity Commission of the City of Iowa Colony. Seconded by Councilwoman Bradbery. Approved unanimously.

12. Consideration and possible action to authorize the City of Iowa Colony to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021. Councilwoman Murray made a motion to authorize the City of Iowa Colony to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021. Seconded by Councilwoman Hargroder. Approved unanimously.

13. Consideration and possible action to approve the following for the Texas Water Development Grant for a drainage master plan.

- Resolution designating an official to sign the agreement
- Approve the engineering agreement
- Approval of escrow agreement for city's share.

Councilwoman Murray made a motion to approve all the documents listed above pertaining to the TWBD for the drainage master plan. Seconded by Councilwoman Smajstrla. Approved unanimously.

14. Consideration and possible action to approve on first and final reading an amendment to Section 59 of the Zoning Ordinance regarding food truck and other mobile vendors. The City Secretary read the ordinance caption aloud. Councilwoman Hargroder made a motion to approve the ordinance first and final reading an amendment to Section 59 of the Zoning Ordinance regarding food truck and other mobile vendors with the amendment to include home-based businesses. Seconded by Councilwoman Smajstrla. Approved unanimously.

15. Consideration and possible action to approve on first reading an ordinance amending provisions of the food truck regulations to define and accommodate special events. The City

Secretary read the ordinance caption aloud. Councilwoman Murray made a motion to approve on first reading an ordinance amending provisions of the food truck regulations to define and accommodate special events and the fee. Seconded by Councilwoman Bradbery. Approved unanimously.

16. Consideration and possible action to approve an ordinance on first reading amending the fee schedule for mobile food units. Councilwoman Smajstrla made a motion to approve the ordinance on first reading amending the fee schedule for mobile food units. Seconded by Councilwoman Hargroder. Approved unanimously.

17. Consideration and possible action to approve an ordinance on first reading regulating food establishments and adopting Texas Administrative Code Chapter 28, Texas Food Establishment Rules. Councilwoman Smajstrla made a motion to approve an ordinance on first reading regulating food establishments and adopting Texas Administrative Code Chapter 28, Texas Food Establishment Rules. Seconded by Councilwoman Murray. Approved unanimously.

18. Consideration and possible action to approve an ordinance on first reading amending the Unified Development Code and Building Codes concerning the Building Code Board of Adjustments and Appeals and related provisions. Councilwoman Hargroder made a motion to approve with the amendment that the board will be responsible for keeping their own minutes and the board members will not be paid. Seconded by Councilwoman Bradbery. Approved unanimously.

19. Consideration and possible action to approve an ordinance on first reading changing the name of Stone Garden between Ames and Meridiana to Sterling Lakes Drive West for the entire segment. Councilwoman Murray moved to approve an ordinance on first reading changing the name of Stone Garden between Ames and Meridiana to Sterling Lakes Drive West for the entire segment. Seconded by Councilwoman Smajstrla. Approved unanimously with five ayes.

20. Consideration and possible action to approve an ordinance with amendments on second and final reading adopting the 2018 International Electrical, Mechanical, Building, Residential, Fuel/Gas, Swimming Pool/Spa codes with amendments. Councilwoman Smajstrla moved to approve the ordinance with amendments. Seconded by Councilwoman Hargroder. Approved unanimously with five ayes.

21. Consent Agenda for Ordinances - Adopt Ordinances on second and final reading.

- A. Consideration and possible action to approve an ordinance on second and final reading to amend park rules and regulations and amend fees.
- B. Amend Ordinance 2021-08 on second and final reading calling for the election of officers for May 2, 2021 and approving a joint election agreement with Brazoria County to reflect a change in voting places on second and final reading.

The City Secretary read the ordinance captions aloud. Councilwoman Smajstyla made a motion to approve ordinances on the consent for second and final reading. Seconded by Councilwoman Murray. Approved unanimously.

22. Consent Agenda- Consideration and possible action to approve the following consent agenda items. Councilwoman Murray moved to approve all items on the consent agenda as presented. Seconded by Councilwoman Hargroder. Approved unanimously.

A. Approval of minutes of the following meetings.

- March 15, 2021 - Regular Meeting
- April 6, 2021 Special Meeting
- August 17, 2020 Amended Minutes

B. Approve the following Infrastructure Approvals/Acceptances

- Karsten Blvd Phase IV Water, Drainage, and Paving Facilities-Approval of Facilities into the one-year maintenance period.
- Sierra Vista Blvd. Phase II Water, Sanitary, Drainage, Paving Approval into the one-year maintenance period. The one-year maintenance period beginning April 30, 2019.
- Sterling Lakes West Section 4 Water, Sanitary, Storm, and Paving-Final Approval of Facilities.
- Meridiana Parkway Phase 3 Drainage and Paving Facilities (West of 288) – Final Approval of Facilities.
- Crystal View Drive Phase II Water, Sanitary, Storm, Paving, and Sanitary Sewer for Ames Blvd. Phase I - Approval into the one-year maintenance period beginning August 17, 2020.
- Meridiana Section 81B Water and Sanitary- Approval into the one-year maintenance period.
- Meridiana Section 81B Storm and Paving- Acceptance into the one-year maintenance period.

C. Approve the extension of the mowing contract with Four-J's mowing for an additional year period through April 30, 2022.

D. Approval of the quarterly investment report.

E. Approval of continued participation in the Urban Requalification for CDBG, Home, and the ESG program with Brazoria County for fiscal year 2022 through 2024.

EXECUTIVE SESSION- 9:14 P.M.

Executive Session in accordance with 551.071, 551.072, and 551.074 Texas Gov't Code to deliberate on the following:

- Sale of property to MUD 31
- Purchase of ROW for road project
- City Manager position
- Planning and Zoning Commission members
- Building Code Board of Adjustments and Appeals members
- Iowa Colony Development Authority Board members

- Tax Increment Reinvestment Zone No. 2 Board members.

RETURN TO OPEN SESSION- 10:03 P.M.

23. Consideration and possible action regarding the sale of property to MUD 31. No action taken.
24. Consideration and possible action regarding the City Manager position. No action taken.
25. Consideration and possible action to appoint members of the Planning and Zoning Commission. No action taken.
26. Consideration and possible action to appoint members of the Building Code Board of Adjustments and Appeals. No action taken.
27. Consideration and possible action to appoint members of the Iowa Colony Development Authority. Councilwoman Hargroder moved to re-appoint Brenda Dillon to the Iowa Colony Development Authority. Seconded by Councilwoman Bradbery. Approved unanimously.
28. Consideration and possible action to appoint members of the Iowa Colony Tax Reinvestment Zone No. 2. Councilwoman Murray made a motion to re-appoint Brenda Dillon to the Iowa Colony Tax Reinvestment Zone No. 2 board. Seconded by Councilwoman Hargroder. Approved unanimously.
29. Councilwoman Murray made a motion to adjourn. Seconded by Councilwoman Hargroder. The meeting was adjourned by a unanimous vote at 10:06 P.M.

APPROVED THIS 17th DAY OF MAY, 2021.

ATTEST:

Kayleen Rosser
Kayleen Rosser, City Secretary

Michael Byrum-Bratsen
Michael Byrum-Bratsen, Mayor

