



CITY OF IOWA COLONY

WHERE WE MAKE IT HAPPEN

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STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF IOWA COLONY

BE IT REMEMBERED ON THIS, the 16th day of October, 2017, the City Council of the City of Iowa Colony, Texas, held a Workshop at 6:00 p.m. and a regular council meeting at 7:00 p.m. at the regular meeting place thereof in the city hall there being present and in attendance the following members to wit:

Mayor Michael Holton
Councilwoman Susan Cottrell
Councilwoman Robin Bradbery
Councilwoman Kacy Smajstrla
Councilman Michael Byrum-Bratsen
Councilman Chad Wilsey

And none being absent, constituting a quorum at which time the following business was transacted:

WORKSHOP MEETING

1. Mayor Holton called meeting to order at 6:08 p.m.
2. Discussion of proposed Land Tejas Sierra Vista West Plan of Development, Stan Winters made a presentation on the Sierra Vista West development.
3. Adjourned.

REGULAR MEETING

1. Mayor Holton called meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Citizens Comments:
4. Consider approval of October 16, 2017, City Council minutes, Councilwoman Bradbery moved to approve as presented. Seconded by Councilwoman Smajstrla. Motion was approved unanimously.
5. Mayors's Comments or reports: Mayor Holton reported on debris collection caused by tropical storm Harvey. Residences need to get debris out on ROW. City Secretary reports that Pct. 3 will pick up and will be making additional runs through the area to collect debris. Mayor identified the projects that City

Engineer worked up as a result of the flooding. These projects were submitted to the state, including a master drainage plan. Mayor Holton announced that City Secretary Geri Frank has been with the city 36 years.

6. **Council comments or reports:**
Councilwoman Cottrell reported light company testing lighting at AISD stadium and parking areas.
Councilman Byrum-Bratsen reported on ICVFD. One incident of setting debris on fire and a major car fire this week. Need volunteers.
Councilwoman Bradbery reported TP&W will be in IC in two months to do a site survey for what is best for the park area behind City Hall. BCCA will be held in Surfside on Wednesday, October 18, 2017.
Councilman Wilsey reported on AV plan for City Hall at a cost of \$1,500 which is the speaker system as well as 70 inch screen with Bluetooth WIFI connectors to make presentations.
7. **Staff Reports:**
8. Consider adopting ordinance amending UDC to include street lighting and façade standards, Councilman Byrum-Bratsen moved to approve both lighting and façade ordinances. Seconded by Councilwoman Cottrell. Motion was approved unanimously.
9. Consider adopting ordinance setting speed limits for Meridiana Parkway and Discovery Drive, Councilwoman Cottrell moved to amend the speed limit for Discovery Drive from 35 to 30 MPH, and keep speed limit at 40 MPH on Meridiana Parkway. Seconded by Councilwoman Smajstrla. Motion was approved unanimously.
10. Consider adopting an ordinance amending the heavy hauling and permitting ordinance (overweight vehicle ordinance). City Attorney Larry Boyd has developed an amendatory ordinance. Staff recommended amending the Heavy Hauling Permit Ordinance to include \$500,000 blanket bond for fleet service vehicles and to amend the requirements for commercial vehicle permits on city streets. Councilwoman Cottrell moved to approve amendatory ordinance Seconded by Councilwoman Bradbery. Motion was approved unanimously.
11. Consider action to approve a variance to the subdivision ordinance allowing a building permit for model homes in Section 3 of Sterling Lakes West prior to completion of infrastructure construction and platting but do not allow certificate of occupancy until final plat is filed. Councilwoman Cottrell moved to approve the variance for a model home in Section 3. Seconded by Councilwoman Bradbery. Motion was approved unanimously.
12. Consider action to approve ordinance amending the Employee Handbook establishing policies for Certificate and Longevity Pay, Councilwoman Cottrell

moved to approve the ordinance adding longevity and certificate pay policies to the employee handbook. Seconded by Councilman Byrum-Bratsen. Motion was approved unanimously.

13. Consider approval of the following plats, as recommended by the Planning Commission:
* Meridiana Detention Reserves F & G, preliminary plat.
Councilwoman Cottrell moved to approve preliminary plats F&G. Seconded by Councilwoman Bradbery. Motion was approved unanimously.
14. Consider action to authorize investment of funds, Councilwoman Cottrell moved to roll over the investment with the current bank. Seconded by Councilwoman Smajstrla. Motion was approved unanimously.
15. Consider action to approve the Quarterly Financial Report, Councilwoman Bradbery moved to approve Quarterly Financial Report. Seconded by Councilwoman Cottrell. Motion was approved unanimously.
16. Council adjourned at 8:41 p.m. to Executive Session under Texas Government Code section 551.074 to deliberate concerning appointment, employment, duties and compensation of City Secretary and Office Manager and compensation of each full time regular employee.

Returned to Open Session at 9:07 p.m.
17. Consider action to appoint a representative and alternate to the HGAC General Assembly for 2018, Councilwoman Cottrell moved to appoint Councilman Chad Wilsey as representative and Councilwoman Kacy Smajstrla as alternate to the HGAC General Assembly. Seconded by Councilwoman Bradbery. Motion was approved unanimously.
18. Consider action to make appointments and set salaries for Office Manager and City Secretary, Councilwoman Cottrell moved to appoint Geri Frank as Office Manager with a salary of \$50,000, and Kayleen Rosser as City Secretary with a salary of \$37,500. Seconded by Councilwoman Bradbery. Motion was approved unanimously.
19. Oath administered to Kayleen Rosser.
Oath administered by Mayor Michael Holton.
20. Consider action to grant a pay raise for all full time regular employees, Councilwoman Cottrell moved to allow 3% raise for all eligible full time employees. Seconded by Councilman Byrum-Bratsen. Motion was approved unanimously.

21. Being no further business, Councilwoman Smajstrla moved to adjourn. Seconded by Councilwoman Bradbery. Approved unanimously.

APPROVED THIS 20 DAY OF November 2017.

ATTEST:

Kayla Ross
City Secretary

Michael Holton
Michael Holton, Mayor

